

BROADWAY PARISH COUNCIL

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Councillors are summoned, and members of the public invited, to attend a meeting of the Parish Council to be held at 7.30pm on Tuesday 5th December 2023 at Broadway Village Hall.

AGENDA

1. **Attendance and Apologies**
2. **Public Question Time, to include Somerset Council Councillor Report**
Members of the public may make representations, ask questions or give evidence in respect of any matter on this agenda or any other item to be raised which may be included in a future agenda.
3. **Declarations of Interest / Dispensation Requests**
4. **Approval of Minutes:** To confirm minutes as a true record of the previous meeting
5. **Planning**
 - a. **Applications:** [18/01311/OUT](#): Land OS 4538 The Pound Broadway Road Broadway Ilminster Somerset - Outline planning application with all matters reserved aside from access for the erection of up to 35 dwellings and associated works (resubmission of 17/04239/OUT)
To discuss outcome of Planning Committee South meeting on 14th November which resolved to APPROVE the application subject to the prior completion of a section 106 planning obligation and the imposition of conditions as per the officer recommendation.
 - b. **Enforcement:** Garage at 1, The Lane.
6. **Finance**
 - a. Financial statement up to 30/11/23.
 - b. To approve payments requiring authorisation.
 - c. NatWest bank mandate update.
 - d. To consider adopting online banking.
 - e. To consider future financial reporting requirements.
 - f. To consider impact on 2024/25 budget and precept following update and letter from Somerset Council regarding their financial status.
7. **Clerk Resignation, Recruitment and Associated Matters:**
 - a. To formally record resignation, confirm temporary arrangements and consider method for recruitment of a permanent replacement Clerk.
 - b. To agree final pay arrangements for outgoing Clerk, to take into account annual appraisal and recently agreed National Association of Local Councils pay scale amendments.*
**Note that due to the confidential nature of employment matters, this item will be required to be discussed in a closed session with the public and press excluded.*
8. **Parish Council Website:** Presentation of proposal for website re-design/improvements
9. **Local Community Network (LCN) - Update** from the latest LCN meeting.
10. **Previous outstanding items not covered by other agenda items:**
 - a. Suggs Lane Sewer: To consider next steps following meetings with Wessex Water.
 - b. Speed Indicator Device: To receive an update on progress obtaining a device for use.
11. **Correspondence/Matters for report only**
 - a. Richard Baker Tree Planting.
 - b. Elm Close parking, email from resident.
 - c. Horton and Broadway Youth Group Meeting.
12. **Items for the next meeting:**
Website re-design; 2024/25 Budget and Precept; Clerk Recruitment; Grass Cutting Contract, Vardens Pond Maintenance; A358 Position Statement Draft by National Highways.
13. **Date of the next meeting:** TBC

Kim Larsson
Interim Parish Clerk
30th November 2023